

**ANDHRA PRADESH MAHESH CO-OP. URBAN BANK LIMITED**

(Multi-State Scheduled Bank)

H.O.: 8-2-680/1&amp;2, Road No 12, Banjara Hills, Hyderabad – 500 034, Telangana

Ph.: 2343 7100, 2343 7101, 2343 7102.

Website: [www.apmaheshbank.com](http://www.apmaheshbank.com)E-mail: [info@apmaheshbank.com](mailto:info@apmaheshbank.com)**TENDER DOCUMENT FOR  
SUPPLY, INSTALLATION, CONFIGURATION & COMMISSIONING OF DESKTOP PCs**

Bank invites sealed tenders from the reputed firms for supply of the following items as per the specifications;

**TECHNICAL COMPLIANCE FOR DESKTOP PCs – HP / DELL**

Sr. No.	Parameter	Specifications
1	Make	HP or Dell
2	Chipset	Intel Q series chip set
3	CPU/Processor	Intel Core i5 -12th Gen 3.0 Ghz 18MB 6 Cores
4	Memory	16 GB RAM DDR4 32000MHZ expandable up to 64GB
5	Hard Disk Drive	512GB nvme m.2 SSD
6	Operating System	Factory Preloaded Windows 11 Professional 64 Bit Down gradable to Win 10
7	Networking	Integrated 10/100/1000 Mbps on Board
8	Minimum Ports	USB 8 - provide description
		HDMI 1.4 b
		RJ 45 Port Interface- 1No
		Display Port 1.4-02Nos
9	Keyboard	OEM wired key board with USB interface
10	Mouse	OEM Wired Optical Mouse with USB interface
11	Power Management	260W With 92% efficiency
12	Monitor	19.5 or 21.5 inch LED HD
13	Warranty	3 Years Multicity Comprehensive Onsite Warranty from the date of installation

**Number of Desktop PCs: Approximately 120****TERMS & CONDITIONS**

These terms and conditions are applicable to the whole RFP document and are required to be complied by all the prospective vendors. The non-compliance of any of the RFP terms should be highlighted clearly while responding to this RFP with proper justification.

**I. Eligibility**

- The bidder must have completed at least 5 years of experience/operation in the field of supply, installation and support of Desktop PCs.
- The bidder should be OEM or authorized Dealers/ Channel Partners/ Distributors of HP/Dell brand, having authorization for sales and after sales support for Desktop PCs (enclose OEM Certificate / Manufacturer Authorization Form (MAF) along with the bid).



**II. Financial Capability of bidder**

- a. Turn over should be minimum 3 Crores for either FY 2022-2023, 2021-2022, 2020-2021. Documents evidencing the same are to be submitted along with the bid.
- b. 'Chartered Accountants' Certificate indicating mentioned turnover for all the 3 years as mentioned on his letterhead mandatorily to be submitted as an evidence.

**III. Experience of bidder**

The bidder should have successfully executed at least three contracts of similar nature (supply and installation of similar hardware within the past three years as on 29.02.2024). Adequate evidences to be submitted along with the bid to substantiate experience.

**IV. Installation and Configuration**

- a. Vendor needs to deliver required number of Desktop PCs at various locations of the Bank as per the Bank requirement. Transportation to the destination is vendor's responsibilities.
- b. Bank may place the order with two or multiple Vendors as per the Banks requirement.
- c. Bank may make a partial indent based on the requirement.
- d. Awarding the contract is at the sole discretion of the Bank and no correspondences will be entertained in this regard.

**V. Schedule of the Tender**

Particulars	Details
Tender Reference No	APMB/IT/DESKTOP PCs/01/2024
Date of release of the Tender	19.03.2024
Last date for submission of the Tender	26.03.2024, 5.00 PM
<b>1. Extended date for submission of Tender</b>	<b>30.03.2024, 5.00 PM</b>
<b>2. Extended date for submission of Tender</b>	<b>10.04.2024, 5.00 PM</b>
Earnest Money Deposit	Rs. 3,00,000/-
Cost of the Tender Document	Rs. 5,000/-

**The address for communication;**

Deputy General Manager, IT  
Andhra Pradesh Mahesh Cooperative Urban Bank Limited  
Head Office, 8-2-680/1 & 2, Road No. 12, Banjara Hills,  
Hyderabad-500 034, Telangana,  
GSTIN- 36AABAT4652K1Z8  
E-mail: [info@apmaheshbank.com](mailto:info@apmaheshbank.com), website: [www.apmaheshbank.com](http://www.apmaheshbank.com)

**VI. 1. Earnest Money Deposit:**

- a. Bidder shall provide, as a part of the proposal, Earnest Money Deposit of Rs. 3,00,000/- (Rupees Three Lakhs only) in the form of a Demand Draft or Pay Order. The Draft / Pay Order should be drawn in favor of "Andhra Pradesh Mahesh Cooperative Urban Bank Ltd.," payable at Hyderabad, Telangana.
- b. The EMD Draft / Pay Order should form part of the response to the BID submitted by the Vendor. Failure to comply with this condition shall result in rejection of the bid offer and no vendor shall be exempted from the requirement of the EMD.
- c. The EMD amount of the unsuccessful vendor(s) shall be returned only after completion of the Tender Process and for successful vendor it will be adjusted towards Security Deposit.



**2. EMD amount shall be forfeited if the Vendor**

- a. Withdraws its Bid during the period of the Bid validity ; or
- b. Having been notified of the acceptance of bid by the Bank and the Vendor during the period of bid validity;
  - Fails or refuses to execute the Contract formalities; or
  - Fails or refuses to perform, in accordance with the Terms and conditions of the BID or Contract; or
  - Fails or refuses to complete the required formalities in accordance with the terms and conditions of the BID.
- c. No interest will be paid on the EMD amount.
- d. The Bank's decision in the above cases will be final.

**VII. Documents to be submitted:**

Application for the Tender has to be submitted in **THREE SEPARATE SEALED COVERS** as under:

- a. **First sealed cover should contain documentary evidence to support eligibility criteria.**
  - Certificate of Incorporation
  - GST Registration Certificate
  - P&L Statements & Balance sheets of last three years as mentioned in the 'Financial Capability' point as above.
  - Bidders Financial Capability- On Chartered Accountants letterhead, duly certified, as mentioned in the 'Financial Capability' point as above.
  - Letterhead containing details of the contact person from the bidders side, viz. Name, Designation, Email Id, Mobile Number, Complete Office Address with Pin code, etc.
  - Experience Certificates & Authorization Letters from the OEM.
- b. **Second sealed cover should contain the commercials of the BID.**
- c. **Third sealed cover should contain drafts / pay orders of EMD & Tender Document amount.**

Submitted bids shall be liable for rejection, if any of the above documents are missing during submission of bid.

Payment 100% against the delivery & successful configuration, installation as per the 'point iv' as mentioned above.

Interested parties may collect Tender Document @ Rs. 5,000/- through Draft / Pay Order, drawn in favour of **"Andhra Pradesh Mahesh Cooperative Urban Bank Ltd.,"** payable at Hyderabad, Telangana.

The document shall be collected from IT Department, Head Office on all working days from 19.03.2024 to 26.03.2024 during the office hours.

Tender bid should be submitted on or before 26.03.2024 by 5:00 PM at the IT Department, Head Office of the Bank. Tender bid without EMD will be rejected outright.

**JURISDICTION**

- a. If any disputes, differences or questions, which may arise during the tender process at any time between the Bank and bidder, hereto shall endeavor to settle such dispute amicably;
- b. Any dispute arising in relation during the tender process shall be subject to the jurisdiction of the courts at Hyderabad, Telangana, India.



Bank reserves the right to choose the appropriate vendor based on the eligibility criteria, quoted commercials, etc. on its internal assessments. No correspondence whatsoever will be entertained in this regard. Banks decision in selection of the vendor is final.

DATE : 19.03.2024  
PLACE : HYDERABAD

Sd/-  
DEPUTY GENERAL MANAGER, IT

